

ESTATES VILLAGE
Condominium Plan No. 942-3847
Minutes of Meeting of the Board

Place: EV #44

Date: October 26, 2023. 9:30 am

(All addresses refer to legal house number, not postal number.)

1. Establish Quorum

Present: Roger Overland	Unit 44
Dorothy Botterill	Unit 11
Peter Gilbody	Unit 52
David Holehouse	Unit 33
Tom Ebertz	Unit 8
For Skyline Property Management: Joy Wallace	

2. Call to Order

Roger Overland called the meeting to order at 9:45 am

3. Guests and Delegations

None

4. Approval/Additions to Agenda

David Holehouse/Peter Gilbody moved approval of the agenda.

Carried

5. Approval of/Amendments to Meeting Minutes, September 28, 2023

Peter Gilbody/Roger Overland moved approval of the meeting minutes.

Carried

6. Financials

a. September 2023 Financial Statement

Operating	\$40,776.15
Reserve	\$697,821.63
Expense	\$18,660.79

Roger Overland noted there are anomalies in recent financial statements, including September's. Skyline has hired a new accountant and statements going back to June 2023 will be reviewed for accuracy. Roger Overland/Peter Gilbody

moved the September 2023 Financial Statement be accepted pending further review by Skyline. **Carried**

b. Arrears None

7. Ratification of Motions previously Board-approved by e-mail

- a) #10 window repair \$407.40
- b) #52 railing replacement (indemnified by owner)

All Board members signified approval by earlier email.

8. Old Business

- a) Window repairs to 7, 10, 11, 22 to be completed.
- b) Maintenance spreadsheet to be updated by Dorothy Botterill and Joy Wallace.
- c) AGM on October 26 – Roger and Margaret Overland will go to the venue early to help Joy Wallace with set-up, registration etc.
- d) Street light malfunction – fixed
- e) Basement crack at 38 repaired by Lety Construction.

9. New Business

- a) Front downspout at 25 – add to 2024 Maintenance Spreadsheet.
- b) Audit items:
 - a. Dorothy Botterill’s motion that FSG generate monthly statements of cash flow from GICs, or pay \$150 a year to B2B for the same accounting service, was tabled pending further review.
 - b. Dorothy Botterill’s motion that cheques be obtained for the Reserve account to avoid having to use cheques from the Operating account for project expenses was tabled pending further review.

10. Correspondence - None

11. Newsletter items – none.

12. Next Meeting: November 30, 2023

13. Adjournment: 10:45 am

14. Board members presented Roger Overland with a card and gift to express heartfelt gratitude for his seven years of exemplary service to Estates Village.